

Appendix B

Commonwealth of Virginia
Database Index Reporting Form

1. Public Body Name & Numeric Code: *Dept. of Rehab Services 2607* 4. Point of Contact: *Jack Hayek*
2. Database Title: *Extended Employment Services* 5. Phone Number: *804-662-7124*
3. Database Acronym: *EES* 6. Signature & Date: *Ann Stanfield 7/14/97*

7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

Tracks information on facilities and sheltered workshops and information on those clients served through the extended employment division.

Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in item 4 for further details.

8. Date of Last Update: *7/14/97* 9. Frequency of Update: ☒ Daily, ☐ Weekly, ☐ Monthly, Other:

10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)

a. Format

b. Cost

*. hard copy
. diskette*

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97